

The Sheffield Chorale

Practical Points and Risk Assessment for the live rehearsals at Stephen Hill Church, Sheffield 10 - Revised and applicable as from 27 January 2022

Practical Points:

- **Venue:** Stephen Hill Methodist Church, 547 Manchester Rd, Sheffield S10 5PL.
- **Entry Point:** Front door on Manchester Road leading into the 'Forum' area. You will be directed to either the Church or Hall, wherever we will rehearse on the night.
- **Start Time: We will start singing at 7.30 pm.** It is suggested you arrive around 7.15 pm to gather and set up position etc.
- **Duration:** Finish time is 9.30 pm. There will be a 15 minute break between singing sessions.
- **Access and Parking:** Either in the Church Car Park (entrance off Benty Lane) or Manchester Road or neighbouring side roads.
- **Music:** If and when new music is issued it will be distributed in a Covid-19 secure way (made up for you in brown folders marked with your choir number).
- **Bring your own refreshments:** In order to limit transmission risks and to help speed up the break time, we will not be using the church kitchen to prepare hot drinks. Please therefore bring your own refreshments.
- **Toilets:** All toilets (Ladies, gents and disabled) are available but it is requested they are used on a one in at a time basis.

Covid-19 Risk Assessment Points

- **Numbers limitation:** There is no limitation on numbers able to sing indoors provided sensible and reasonable spacing between singers can be maintained.
- **Registration:** A list of those attending on the night will be made by Margaret Pycroft (membership secretary) for the purposes of the Choir register and Track and Trace requirements. The church does have a NHS Covid QR code on the window at the main entrance to be used by those with the App on their mobile phones. However, as noted, the names of all those attending on the night will be recorded in any case.
- **Lateral Flow Tests:** For the health, safety and confidence of all members attending rehearsals **you are encouraged to take a lateral flow test on the day of the rehearsal** and only attend if it shows a negative result (see also General Risks below).
- **Masks:** Although no longer legally required, the wearing of masks at all times during the rehearsal except when singing (ie on arrival, during the break and dispersal) is encouraged for the health, safety and confidence of all members attending.
- **Ventilation:** Windows will be opened and where practical all external and internal doors will be opened to maximise airflow through the rehearsal space. Members of the Committee will be responsible for ensuring all doors and windows are securely closed before vacating the premises.

- **Social Distancing:** Whilst there is no legal requirement to socially distance you are encouraged to keep a reasonable and sensible space from the person next to you.
- **Sanitisation:** Regular hand washing and/or sanitising is a low impact but effective measure.
- **General risk (important):** Everyone attending will do so at their own risk and be expected to act responsibly with regard to Covid-19 precautions concerning themselves and other members. **If anyone has Covid-19 symptoms or has had a positive test they must not attend.** If anyone feels unwell during the rehearsal they must immediately move away from the other attendees, wear a mask, inform a Committee member and make arrangements to leave the venue immediately avoiding contact with any other members. If such an incident occurred it may then be necessary to immediately stop the rehearsal and for everyone to quickly disperse. Those in immediate proximity to the affected person are encouraged to take daily lateral flow tests until the individual's test results are known.
- **Review:** The above rules, guidance and protocols will be reviewed by the Committee on a monthly basis and, if necessary and deemed appropriate, revised in the light of the Government's current Covid-19 guidance and regulations at the time of each review.

DR 25.1.22